

EDTL Appeal Procedures

- 1) The Chairman should circulate the appeal and any relevant correspondence to the committee (see note 2)
- 2) Any committee member (interested party) who is involved or from the same club as the appellant cannot be involved and cannot comment or vote on the appeal, Committee members, must reply only to the Chairman in confidence on their decision on the appeal as otherwise they can influence others' initial decisions. Committee members playing in the same division should indicate an interest but may respond.
All decisions must be independent at this stage. Committee members should not discuss the appeal with the appellant, whose contact re the appeal is with the Chairman only.
- 3) All decisions must be made on the basis of the rules.
- 4) If the appeal is not a straightforward yes or no the Chairman may need to identify options for the vote.
- 5) On receipt of the responses the Chairman may send a summary of the anonymous comments to the respondents who vote for a final time (Accept or Reject), replying to the Chairman only. This enables the committee to amend their response on consideration of others' comments.
- 6) Once a result is obtained, the Chairman should only circulate the decision – not the breakdown of the voting to the full committee including any members omitted from the appeal as interested parties.
- 7) The Chairman should write to the appellant notifying them of the result of the appeal, excluding the breakdown of the vote and any reasons for the decision.

19th February 2025